

Executive Board Status Call Agenda

February 11th, 2024 @ 7:00-7:30PM

Present: Josie Quick (Chairperson/President), Amanda (Mandy) Chase (Vice-President), Vanessa Topka (Secretary), Diane Halvorson (Treasurer/ND BOP Liaison), Tracy Lindsey (Parliamentarian), Brenda Nitschke (Member-at-Large)

Meeting was called to Order at 7:09 pm

1. The agenda was reviewed. Josie called for additions. Diane suggested a few items if time permits.
2. Award Nomination Committee-Josie reported that as of the last time she connected with Jessie, only 1 nomination was submitted, Josie will connect with Jessie again to see what the current status is. Nomination deadline is February26th. Discussion held if we should consider pushing the deadline date back, group felt that we will continue to monitor to see where we are at closer to the deadline timeframe Three email reminders were created and have been sent out or are scheduled to be sent out.
3. Scholarship Committee -Josie reported that 4 applications were received, and the committee allotted each applicant $300. One applicant still needs to submit a cover letter, if that information is NOT received by the deadline set by Josie, then that applicant will not receive the scholarship as selected by the committee.
4. Facebook-Mandy reported she has been very busy. Mandy received a request from the ND Convention 2024 Facebook Committee to acknowledge the status of cohost the convention, Further discussion to follow.
5. NAPT 2024 Fall Conference-Josie reported that the committee is working on the To Do List and a currently working on securing current speakers. Fall Conference 2024 will be held in Bismark, on September 20th and 21st.
6. Defining Expanded Roles Committee-Diane reported that a survey went out to the technicians to please help define advanced/expanded Roles. Diane acknowledged that the Zoom account we had previously set up has a survey platform, that platform was used to conduct the survey. Currently, 46 people have completed the survey. Diane will ask Jesse for information on how many total surveys were sent out and she will bring that information and survey results to the March NAPT Executive Board meeting.
7. Central Cass Graduation will be holding graduation ceremony on May 15th, 2024, if anyone is interested in attending, currently 9 High School students are enrolled in the class.
8. The Northland Association of Pharmacy Technician trade name was renewed at a cost of $25. This is a 4-year renewal.
9. Fall Conference 2025 will be held in Fargo on September 19th and 20th 2025. Mandy is currently working to secure a hotel. The contract will be available for review at the March NAPT Executive Board Meeting.
10. ND Pharmacy Convention-Diane is volunteering to help at the convention and is looking for another volunteer to help. Discussion was held to hold the Executive Board meeting on Thursday April 18th at 2pm and Diane will make arrangements for a meeting room.
11. Open Positions-Please send an email to the Technicians regarding current open positions available

and to reach out to the NAPT Executive Board if you are interested by February 20th.Josie was unsure if an email has gone out at this point and will review and if an email has not gone out she will work with Jesse to get one sent as soon as possible.

1. Next Meeting:
   1. March 10th, 2024, Executive Board Meeting, TBD; 9am to 3pm Valley City ND
   2. April 18th, 2024, Executive Board Meeting (ND Annual Pharmacist Convention) Holiday Inn, Fargo
   3. April 20th, 2024, General Membership Meeting (ND Annual Pharmacist Convention), Holiday Inn, Fargo
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